

Assistant Children's & Youth Minister



Thank you for having expressed an interest in this exciting vacancy. Please find below job description, person specification and information about the church. If you wish to apply, please complete an application form and submit **by 12.00pm on Wednesday 8th April 2026** by email to info@htchurch.uk or by post to Holy Trinity Church Wallington, Maldon Road, Wallington, SM6 8BL.

If you would like an informal chat with our **Children's & Youth Minister**, please contact James Miller at james@htchurch.uk

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Reason for Post: Holy Trinity has a rich history of training up workers for the harvest field in local, national and global ministry. With a deep commitment to and resources in Children's & Youth Ministry, the church longs to do this again with this post. You would be part of Jesus-loving staff team, learning much from them, alongside accessing external high quality theological training that would equip you for a life-time of ministry.

Purpose of Post: To enable the work of making and growing young disciples of Jesus Christ at Holy Trinity, in partnership with parents; alongside being trained for lifelong gospel ministry in the local church.

This **post is being offered as part time with training**, with an agreeable training programme to suit the successful candidate and their skillset.

A picture of the ministry: We have a growing children's and youth ministry that is seeing children and young people coming to faith and maturing as disciples of Jesus. We have many opportunities to minister in church and to our community - particularly at our local junior school.

Job Description:

Key Responsibilities:

1. Build and develop godly relationships with children, young people and their families, alongside the Children & Youth Minister and Team.
2. Enabling the discipleship of children and young people through the planning, preparation and delivery of: Sunday & Midweek Children & Youth groups, small group bible studies/1-2-1 mentoring (to be agreed with Children & Youth Minister once in post)
3. To work alongside the Children & Youth Minister and Women's & Families Pastoral Minister in developing partnerships with parents in the discipleship of their children. This will mean praying for, training and equipping parents.
4. To assist in the enabling & training, and equipping of the Children & Youth team and volunteers of volunteers including the administration of safeguarding, and safer recruitment.
5. To play a full part in the worshipping community of the church, including being part of a small group, central prayer meetings and within the staff team.
6. To engage in and participate in the chosen training programme for the purpose of being equipped for ministry in the local church.
7. To fully adhere to the staff handbook, safeguarding policies and procedures to ensure the well-being of all children and young people; and to undertake the relevant and training, supervision and mentoring for your role.

Key Relationships:

1. The Assistant Children & Youth Minister will work as part of the staff team and work collaboratively alongside the Children & Youth Minister and Ministry Trainee.
2. In time, it maybe that you take oversight for the Ministry Trainee
3. The Assistant Children & Youth Minister will work closely with existing & potential new Children & Youth Leaders.

Person Specification:

The **essential qualities** of the successful candidate are:

Christian Character and Personal Qualities:

- 1) Have a strong love and commitment to Jesus Christ as Lord and Saviour, be a mature Christian of godly character with a deep love for God's word, God's church, and a desire to serve him wholeheartedly in your whole life, including:
 - a) Has love for people and the Lord, who is humble and seeking to grow in the gifts of the spirit.
 - b) Keeps prayer and learning from scriptures at the heart of their ministry.
 - c) Personable, humble, compassionate, and approachable.
 - d) A strong relational team player, willing to help and serve those they serve alongside
- 2) Your theology accords with what we believe at Holy Trinity:
 - a) You believe in the [three historical creeds](#), which speak of our belief in God the Father, Son and Holy Spirit.¹
 - b) You believe in the centrality of Christ's penal substitutionary death on the cross and in His bodily resurrection.
 - c) You believe that people are justified and declared righteousness by grace alone through faith alone.
 - d) You believe that the Bible is inerrant and the supreme authority in matters of life and doctrine.
 - e) You believe in the necessity of calling people to repentance and faith in Christ all areas of life.
 - f) You believe that the Holy Spirit brings people to faith and gives gifts to the congregation to equip the church for works of service
 - g) You believe the Church of England Evangelical Council [Basis of Faith](#), particularly around sexuality and gender
 - h) You are willing to work and teach in a church that believes that men and women are complementary, designed by God to work together as a team. You also will recognize this is a secondary order issue, and long to work together with those who believe differently to you in joyful gospel unity.

Experience:

- 1) You have been a Christian for at least 3 years
- 2) You will have worked with people of varying cultures and backgrounds & some experience of working with Children & Young People.

¹ Holy Trinity also signs up to the Evangelical Alliance [Basis of Faith](#)

Skills:

- 1) Excellence in communication both written and verbal.
- 2) Excellence in organization and planning skills.
- 3) A passion for study, learning, training and growth opportunities; particularly motivated and able to learn alone.

Special conditions:

- 1) Ability to work Sundays and some evenings.

The **desirable qualities** of the successful candidate are:

- 1) Some previous ministry training - but don't let this stop you if you haven't.
- 2) Some training or awareness of Safeguarding within a church setting.

Hours:

- All hours include working Sundays & other dates as agreed with the Children & Youth Minister
- 24 hours per week ministry time
- Plus, agreed training course and associated studies (training and travel paid for by church)

Holidays: 120 hours/15 days, which includes a maximum of 5 Sunday's, plus statutory holidays as they fall on working days

Contract Length: Permanent with an initial Probation Period of 6 months

Employer: Holy Trinity Wallington Parish Church Council

Report to: Children & Youth Minister

Additional Notes:

- It is a Genuine Occupational Requirement (GOR) of the post that the post holder will be a Christian (and preferably a communicant member of the Church of England) in full sympathy with the aims and ethos of the parish's vision and values.
- There is a 2-month notice period.
- Subject to satisfactory Enhanced Disclosure from the Disclosure and Barring Service

Church Information:

Holy Trinity Church Wallington is a conservative evangelical Anglican Church in the heart of Wallington. Holy Trinity is a church of approximately 250 adults and 70 children who are made up of all different backgrounds, cultures and traditions. They come from Wallington and the surrounding area, and they are very much a warm welcoming family. 22 years ago, the church built the Trinity Centre, which offers a range of flexible space for church, commercial and community use. The now redeveloped church adjoins it, which is a beautiful resource able to seat 300 people. Holy Trinity Wallington has an existing staff team of 6 paid staff and 3 voluntary staff. With a rich history of mission and growth, the church family has committed itself to its vision and values.

Our whole church vision is "to be a growing family where God transforms lives through Jesus."

It is a glorious vision in obedience to Jesus' word:

1. Step 1: Engaging with people, including the 19,000+ lost sheep in our community Wallington and in the areas that we live, work and inhabit.
2. Step 2: Explaining Jesus to these people.
3. Step 3: Establishing Christians in Jesus, helping them grow in their faith.
4. Step 4: Equipping Christians to serve Jesus in their whole lives.
5. Step 5: Enjoying God for who he is in all of life.

6. Step 6: Exporting some to speak about Jesus both locally, nationally and globally.
7. All with the foundational step of: Enabling – the church family prayerfully committed and committed to prayer.

Our values

At Holy Trinity Church Wallington, our values have led to our vision. Our overall values are:

God-glorifying, Loving Family, Jesus-centred, Bible-based, God-dependant

Which means for each step of our vision, our values are:

- 1) Engaging: Love, care and community
- 2) Explaining: Grace-filled, hope and truth
- 3) Establishing: God's word, prayer and life worship
- 4) Equipping: Training, serving and all involved
- 5) Exporting: Partnership, sending and global
- 6) Enabling: God-dependant, sacrificial, whole hearted

Our 5-year goals (2023-2028) | As we become a church more thankful for how God has answered, and more dependent on how God will answer our prayers, we pray that by 2028 we will be:

1. **Growing together** as a loving family who celebrate our God given unity and difference
 - a. By enabling at least 75% of the church family to be in Life-giving life groups
2. **Transforming us to be passionate disciples** who love Jesus so much that we cannot help but live, serve and speak for Jesus in the 21st Century in all of life
 - a. By enabling everyone every week the opportunity for God's word to go deep in establish and equip (Sunday services, Equipped for Life, 1 to 1's, Livestream, Suite of church resources)
 - b. By equipping us to serve Jesus at church and in the places we live, work and go to, so that we are able to engage and explain with the people we meet there
 - c. By enabling opportunities within our buildings to engage and explain Jesus to people, particularly our local community.
3. **Raising up new leaders** (50% more) to
 - a. To lead healthy ministry teams
 - b. To enable and equip others to be passionate disciples
4. **Pioneering 2 new churches/gospel initiatives** in the local area beyond Holy Trinity, in partnership with other churches.
5. **Securing a biblical future** for Holy Trinity Wallington Church

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